

	Group Name		
	Contact Name		
	Contact Postal Address		
	Contact Number(s)	PH:	MOB:
	Location of Park/Reserve		
	Date(s) of Use		
	Return Date		
	Details of Item/s: (Please give details of the Shire items being utilised)	ie: 2 BBQ's being picked up from Shire Depot at 9am and being returned by 1pm.	

Conditions of Use & Applicant Declaration

Please complete the tick boxes

1. The asset item must be returned to the Shire of Bridgetown-Greenbushes on the date agreed to above.
2. The Group is responsible for returning the items in good condition. Costs associated with damage to the items must be covered by the Group that signed the booking form.
3. The items are not to travel outside of the Shire of Bridgetown-Greenbushes boundaries.
4. The items are covered for public liability or damage when being used by community groups for the activities the items will be utilised. The community group must present documentation to demonstrate their capacity to cover costs associated with damage to the marquee and public liability.

I have read and agree to comply with all conditions of use listed above. I understand that if I do not comply with the above conditions Shire Management has the right to terminate my booking(s) immediately.

Name of person picking up item/s		Name of person returning item/s	
Pick up date & time		Return date & time	
Signature		Signature	

OFFICE USE ONLY

Sign out Officer		Date	
Sign in Officer		Date	