

# CS 7 – Library Exhibition Policy

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## 1 Objectives

This Policy sets out Council’s position regarding art exhibitions in Council owned and operated public galleries.

## 2 Policy

### 2.1 Exhibiting Guidelines

Council manages the public exhibition space known as the Gordon Holdsworth Exhibition Space in the Bridgetown Library. This space was developed to showcase local and regional artists, touring exhibitions, local collections, artist in residence and to profile local art.

### 2.2 Exhibition Proposals

Council developed an exhibition space specifically for the purpose of providing professional opportunities for local and regional artists, and to showcase community art-making of the region. Exhibitions presented in Council’s Gordon Holdsworth Exhibition Space will include a mix of touring exhibitions, locally-developed curated exhibitions and community-initiated exhibitions.

All proposals will be submitted through the library and considered for approval by the Chief Executive Officer.

### 2.3 Exhibition Promotion and Public Relations

All exhibitions held in the Gordon Holdsworth Exhibition Space will be promoted through Council’s web site, Council’s Facebook page, email information group (Shire Bytes) and relevant publications. On occasion the exhibiting Gallery will receive editorial coverage in local press or promote exhibitions in industry publications. Invitations are developed and distributed by Council and/or by the exhibitor.

Exhibitors wishing to promote their exhibitions in addition to Council’s usual mechanisms are welcome to do so but are required to acknowledge Council’s support of the exhibition. Promotional material therefore must be checked by the Chief Executive Officer (or his delegate) and approval for the use of the Shire of Bridgetown-Greenbushes Council logo is required.

The Library Manager can provide a mailing list of VIPs (including the Council President and Councilors) for the Exhibitor’s use.

### 2.4 Sale of Artworks

Council’s exhibition space is a public gallery, therefore selling artwork is not Council’s primary role. However, the sale of artworks can be negotiated with the facility manager. The following conditions apply:

- If the exhibitor elects to offer the artwork for sale, the exhibiting gallery will receive a commission of 10%. If the exhibitor does not elect to offer artwork for sale, or does not sell any works after electing to offer artwork for sale, no fees will be paid.
- All sales of artworks will be undertaken in accordance with the sale of art commission’s administrative procedure.
- While all reasonable care is taken for the safety of artwork or other items for sale, Council cannot be held responsible for damage or loss due to theft.

## 2.5 Book Launches and Similar Events

The Gordon Holdsworth Exhibition Space and other areas of the Library are suitable spaces for events such as a book launch. Such events are encouraged at the Library subject to them not detracting from the predominate functions of the Library. These events will operate under the same conditions and commissions as listed above for “exhibitions”.

## 2.6 Policy Review

The Art Exhibition Policy will be reviewed annually to ensure its currency and relevance and to assess the cost coverage of the art sales commission percentage.

## 3 Applicable Legislation and Documents

Act	s.2.7(2)(b) <i>Local Government Act 1995</i> – The council is to determine the local government’s policies
Regulation	N/A
Local Law	N/A
Shire Policies	N/A
Related Documents	N/A
Related Procedure	N/A

## 4 Administration

Original Adoption Date	27 November 2014
Last Reviewed	30 June 2022
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